

GE-20 Safety Policy

Applicability: All employees of Sempra Infrastructure must comply with the full policy.

Responsible Dept.: Health, Safety and Security

Contact: Carlos Barajas

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Effective Date: 08/20/2024

Revision Date: mm/dd/yyyy

Revision : 00



Policy at a Glance



Policy Overview

This policy establishes the guidelines and responsibilities that Sempra Infrastructure (“SI”) employees, contractors, Vendors, and Guests must follow to preserve safety for all activities undertaken for SI, including, administrative, operational, and constructive processes, among others.

This policy is applicable at SI facilities and where an SI employee, Vendor or Guest is conducting business on behalf of SI. Safety is a guiding principle and a condition of employment at SI. SI employees, Guests and Vendors are expected to adhere to the view that nothing is so urgent or important that it cannot be done safely.

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Policy

1. Applicability

- This policy is applicable at SI facilities and in any third-party location where an SI employee or Vendor is conducting business on behalf of SI.

2. Scope

- This policy establishes the guidelines and responsibilities that SI employees, Vendors, and Guests must follow to prevent injury or harm to any person.

3. Safety Guidelines

- Safety is a guiding principle and a condition of employment at SI. SI employees and Vendors are committed to the view that nothing is so urgent or important that cannot be done safely.
- SI employees and Vendors must work safely regardless of their function or position. Person in Charge (PIC) must ensure that Reasonable Safeguards are in place to allow work to proceed without undue risk of physical injury to any person.
- SI employees and Vendors, as may be applicable, must perform their activities, or in the case of Guests, conduct themselves in accordance with the following:
 - Complying with the applicable safety policies, procedures, measures, Laws, Regulations, and requirements.
 - Being vigilant of the safety of others (including co-workers, Vendors, and Guests) always contributing to the safety of themselves and those around them and ensuring a workplace free of recognized hazards without the benefit of Reasonable Safeguards.
 - Implementing safe work practices and adequate preventive measures for people, facilities, and processes.
 - Immediately notifying to the Person in Charge / HSS group of any incident, unsafe acts or conditions.
 - Cooperating with the Communication, investigation, and analysis of any incident that has occurred to ensure lessons learned are shared into their work activities and management systems.
 - Identify, assess, and manage risks that impact health and safety before starting activities and at any point conditions change.
- Vendors have “stop work authority” if they consider in good faith that a person will be exposed to an imminent danger of continuing with a task or whenever the working conditions are deemed unsafe, as defined. If a “stop work” order is issued the manager and/or the Health and Safety department must be notified, and the work will not be resume until the safety threat is resolved.
- Vendors and Guests may be subject to safety measures and procedures established by the Health and Safety department. In such case, the Health and Safety department or responsible SI employee shall inform the Vendor and Guest of the applicable requirements.
- Any non-compliance by Vendors or Guests of any SI policies, guidelines, measures, procedures, or requirements may lead to their removal from SI facilities and further access restrictions. In this event, the SI department responsible for the Vendor or Guest must be notified to implement applicable consequences, which may include the termination of the service, the commercial agreement, or barring the guest from the location, as applicable.

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4. Health, Safety and Security Department Responsibilities

- The Health, Safety and Security department is responsible for continuous improvement based on periodic monitoring of work areas, safety performance indicators, as well as recommended and generally accepted good engineering practices.



Definitions

- *Guest* – means any non-SI employee, client, or Vendor.
- *Person In Charge* – Means Project leads, contractor contact person, or supervisory leads. In case visitors or Guests the Person In Charge is the SI employee receiving the visit.
- *Reasonable Safeguards* - Safety protocols, measures or devices to reduce the likelihood of a hazard scenario impacting people, processes and facilities to a tolerable level of risk.
- *Sempra* – means the parent company of Sempra Infrastructure.
- *SI* – Sempra Infrastructure.
- *Vendor* – means any distributor, contractor, merchant, supplier, or other seller providing goods or services to SI.



Related Documents

- GE-21 Health Policy
- GE-19 Security Policy
- GE-M01 Health, Safety and Security Directives
- GE-M01-I01 Instruction for SI Guests



Information Retention Guidance

For guidance as to the appropriate retention period for information related to this policy, please refer to the Information Management Policy – *Corporate Policy available at SempraNet.*



Help is a Click Away

You may raise questions or concerns about compliance or ethics issues through one the anonymous [Ethics & Compliance Helpline Reporting Options](#).



Revision Dashboard

Number of revision	Date of revision (mm/dd/yyyy)	Affected Section(s)	Included changes	Authorization